

**Minutes of the Meeting of
Kingscote Parish Council
Held 18th January 2022, Village Hall Kingscote**

Members present: - Cllr S Cooper, G Nichols, T Wooldridge, R Gale, B Calland
Officer: - Clerk Elizabeth Oakley
Glos County Cllr - S Hirst
Stroud District Cllr – R Morgan
One parishioner attended the meeting

22/01. Apologies for Absence

None

22/02. Declarations of Interest under the Localism Act 2011

None

22/03. Reports from Gloucestershire County Councillor Cllr S Hirst

Cllr S Hirst reported he had approached the Training Manager at the company managing Hunters Hall after the January council meeting with concerns about maintenance but there had been no further news to date. As there had been other reports expressing concern, Cllr S Hirst would enquire again. The county road safety committee are looking to support local parish communities for road safety. Views are welcomed for the proposed 2022/23 Build Back Better for Gloucestershire budget.

22/04. Reports from Cotswold District Councillor Cllr R Morgan

Cllr R Morgan informed the meeting of proposed changes to the cost allocations for contested elections. These will be phased in over four years. An estimate will be sent out in October for the May 2023 elections. From April 2022 car park ticket prices will be increased by 5% and rounded up to the nearest 10 pence. There is a new season ticket offer. New developments under Planning included a new system which removes a local councillor right to automatically send applications to the planning committee. The two Clean and Green Officers have been appointed. Their role includes supporting community litter picks and advice on environmental maintenance. A decision on council tax rises would be made at the budget meeting on the 16th February. Dog waste collection services are under review with the possibility of the costs being passed onto

22/05. Reports from Parish Councillors on matters not on this agenda

Cllr B Calland expressed concern about fly tipping on public highway down Barn Hill Lane and will report incident via 101.

22/06. Confirm Minutes of meeting held on 7th October 2021

Cllr T Wooldridge thanked the new clerk for a very comprehensive set of minutes.
Proposed by Cllr R Graham, Seconded by Cllr T Wooldridge.

Decision: Agreed by all, the minutes were approved.

21/07. Finance

Payment of accounts:

- a) Mr Phil Barnes, 2022 domain name renewal, £28.78 (inclusive of £4.80 VAT); payment was agreed.
- b) Mr Phil Barnes, annual maintenance of website, £160.00; payment was agreed.
- c) Mr S Cooper, reimbursement, two month's substitute payment for Fasthosts service, £12.00.
Payment would be deferred to the next meeting.
- d) Elizabeth J Oakley, clerk's expenses, thank you card and postage, £4.16; payment was agreed.
- e) Budget considerations 2022/2023: The clerk's draft budget for the next financial year was approved with the exception of the proposed sum for the defib which was to be removed from the calculation.
Decision: the clerk to finalise figures on the agreed budget document. The clerk to seek information on a volunteer to act as defib guardian and to check paperwork supporting the defib to find out what costs are involved and the intervals for maintenance. SWAT (South West Ambulance Trust) are a contact for maintenance routines.
- f) Precept considerations 2022/2023: Council agreed to increase by 2 % to a new annual total of £4,200.
Proposed by Cllr R Gale, Seconded by Cllr T Wooldridge. Agreed by all.
- g) Clerk's PAYE and quarterly pay arrangements – payment: September, October, November, December 2021 wages; payment was agreed.

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- h) Bank mandate arrangements – update. The clerk reported she had successfully altered the bank mandate and was receiving bank statements. However, the debit card application from last autumn appeared lost after posting. The clerk had requested a new application form.
- i) Telephone box re-painting - to consider quotations received. Council considered quotes received and agreed to appoint D Ball subject to his quote still standing. Council noted the box needed painting every five years and that Cllr G Nichols will cut vegetation behind the box before work starts.
Decision: The clerk to contact the contractor for confirmation of quotation, and thereafter start date.
- j) Appointment of internal auditor for 2021 to 2022. The clerk advised the previous internal auditor had retired from the role. The clerk presented the schedule of fees for internal audit services by GAPTC dependent on turnover.
Proposed by Cllr G Nichols Seconded by Cllr T Wooldridge. Council agreed in principle that GAPTC provide the service this year.
Decision. The clerk to check the level of turnover applicable for the current financial year and submit the application form to GAPTC.
- k) District Council elections recharge fees advice – this item minuted under 22/04.
- l) GAPTC online training, being a better councillor part 2 (£25 for GAPTC members); payment agreed for a councillor attending who undertook to give an outline summary of the course to council.

22/08. Correspondence/Communication with Parish Council

a/ Cotswold Voluntary Wardens- Council noted he had made contact with the clerk and agreed to attend the next parish council meeting. Cllr B Calland was due to meet him the coming Friday morning alongside the footpaths officer.

22/09. Planning:

- a) **Ref. No: 22/00011/OPANOT** Notification under Town and Country Planning (General Permitted Development) (England) Order 2015 Schedule 2, Part 3, Class R for change of use for storage (B8) - Land South West Of Hunters Hall Kingscote Gloucestershire
After detailed discussion to include issues of accessing the main road and impact on the road, council agreed Cllr B Calland would draft the formal response for circulation to councillors and the clerk would submit on the Planning Portal by the deadline for receipt of comments.

Ref No 21/04574 /FUL Erection of grain intake pit with associated access track and weighbridge - Newington Barn Newington Bagpath Kingscote Gloucestershire – the council agreed to make no comment.

Ref. No: 21/04677/FUL Erection of single storey side extension - 4 Lower Hazlecote Cottages Kingscote Tetbury Gloucestershire GL8 8XX – the council agreed to make no comment.

b/decisions

Ref. No: 21/03989/NEI Erection of a 49.99 MW Solar PV Array, comprising ground mounted solar PV panels, vehicular access from Worlds End Lane with internal access tracks, landscaping and associated infrastructure including security fencing, CCTV cameras, and grid connection infrastructure including transformers and substation compound buildings - Worlds End Farm Worlds End Lane Clapton Berkeley GL13 9RA

Ref. No: 21/04531/TCONR Ash - Remove - Jasmine Cottage 37 Kingscote Tetbury Gloucestershire GL8 8XY

22/10. Queen's Platinum Jubilee – planting of oak trees

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Council discussed the main location with suitable public access would be Bagpath common. Cllr S Cooper had had the trees delivered before Christmas pending a final location. There were no suggestions received from the Forerunner article. The parishioner attending the meeting proposed Windy Corner at Bagpath be considered.

Decision: Cllr S Cooper to further consult a local contact as this must be protected area to stop horses and with tree guards. Cllr B Calland to survey sites at Bagpath before end of March.

22/11. Survey of salt bins

Council extended thanks to Cllr B Calland's husband for completing the survey on the Bagpath side of the A4135. Cllr T Wooldridge had completed the survey on the Kingscote side of the road. Most bins had recently been topped up by Glos. Highways. Cllr G Nichols pointed out that the damaged bin at top of Windmill Lane had never been replaced, although this was minuted eighteen months ago.

22/12. Format and date for the APM (annual parish meeting)

Council agreed this would be held in the main hall at Kingscote village hall on 17th May.

Decision: the clerk to book the hall for the meeting.

22/13. Items to report

(Items can be discussed but members can make no decisions)

a/ Appointment of new snow warden - Richard Gale report; The new snow warden agreed and signed up with the district council. There was confidence he would be capable in the role.

b/ Gigaclear update - Gigaclear had to reissue the building contract as the previous company had gone into liquidation last November. Complete Utilities expected to restart March and April.

c/ Bagpath common - tree felling update. There has been no change to the expected date of 20th February 2023.

d/ Bagpath church – condition update. No change since last report except that there is a hole in the main apex.

e/ Insurance cover for Laptop and phone box – clerk's report; The clerk ensured covered.

f/ Footpath at Bagpath Court Barn, NKS 26. It had been agreed to clear the overgrowth. Cllr B Calland is soon to check with Footpaths Officer to see what agreement there may have been in the past to direct the footpath. There is a point where it is difficult to get over the wall and the gate is locked. At one end of Bagpath lane, a huge hole is covered by a stone and path is overgrown. Replacement of signs would help.

g/ Footpath at the Church, St Bartholomew's, NKS 21 – There was an going issue with accessing the path and signs would help.

22/14. To initiate a discussion on climate change initiatives,

Cllr T Wooldridge led on the discussion of local climate change initiatives now that all are encouraged to minimize their impact, although it is not always obvious which actions are worthwhile. Working together has more impact. It would be valuable to have a group consider issues and have input from different representatives including farmers. There was scope in sharing information and having enthusiasm to work together.

Decision: Convene a meeting to determine level of interest, and include page on websites, Parish Council or Kingscote with resources, The District Council have a detailed guide on insulation of old homes.

22/15. Date of next meeting; to agree the date of the next meeting;

The date was agreed for 26th April 2022.

Signed.....

Dated.....

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