

ABW
(DRAFT) Minutes of the Meeting of Kingscote
Parish Council AGM
Held 18th May 2022, Village Hall Kingscote

Members present: - Cllrs S Cooper, G Nichols, T Wooldridge, R Gale

Officer: - Clerk Elizabeth Oakley

22/01. Election of Chair

Cllr S Cooper informed the meeting he was standing down from the position of Chair with effect from this meeting after eight years' service to the council. However, he would continue from henceforth as a councillor but not seek re-election in 2023. Cllr S Cooper proposed Cllr T Wooldridge for the position of Chair with effect from this meeting. The proposal was seconded by Cllr R Gale. T. Wooldridge was duly elected as Chair of the Parish Council with immediate effect.

Councillors recorded their gratitude to Cllr S Cooper for his service as Chair of the Parish Council.

Cllr S Cooper informed the meeting of the need to seek replacements well in advance for councillors not standing for re-election in 2023. Two councillor vacancies were then anticipated. It was hoped to attract other candidates including younger members. If insufficient candidates became councillors, co-option opportunities could be employed during the year.

22/02. Election of Vice Chair

Cllr B Calland was nominated for the position of Vice Chair. Cllr R Gale proposed and Cllr T Wooldridge seconded the nomination. Cllr B Calland was duly elected as Vice Chair of the Parish Council with immediate effect.

22/03. Apologies for Absence

Cllr B Calland.

22/04. Declarations of Interest under the Localism Act 2011

None.

22/05. Confirm Minutes of meeting held on 26th April 2022

Decision: Agreed by all, the minutes were approved.

22/06. Finance

a) Payment of accounts

GAPTC: internal audit fee: £105.00. Payment was agreed.

22/07. Council to approve Certificate of Exemption for 2021/22

Due to clerk's Covid illness it was agreed to reschedule this item to a further meeting before the end of June.

Decision. The clerk would email councillors with several options for dates.

22/08. Council to approve section 1: Annual Governance Statement 2021/22

As per minute 22/07.

22/09. Council to approve accounts for the year ending 31st March 2022

As per minute 22/07.

22/10. Council to approve section 2 Accounting Statements 2021/22

As per minute 22/07.

(Clerk's special note: accounts need to be approved on the agenda before approval of sections 1 and 2 of AGAR forms).

22/11. Council to note internal audit report 2021/22

The internal audit report conducted by GAPTC had been received and circulated. Some items required addressing by the clerk and chair and progress to identify actions required would be made before the next meeting.

Decision: Clerk and chair to convene to discuss actions points from the internal audit.

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22/12. Items to report

Cllr T Wooldridge reported he had spoken to Gillian Portlock concerning the drains in Hazlecote Valley which have been an outstanding issue for over eighteen months. The issue of signage near Ashel Barn would also be revisited. For work on the trees at Bagpath Common a road closure would be in place for a week from 20th February 2023. The County Council has some funds available in its budget for replacement trees.

21/13. Date of next meeting: On a date to be agreed before the end of June. The agenda would include outstanding Finance items herein: 22/07 to 22/10.

Signed.....



Dated.....

16/5/23

Minute 23.38