

Minutes of the
Annual General Meeting of
Kingscote Parish Council
Held 21st May 2019 Village Hall Kingscote

Members present: - Cllrs S Cooper, R Gale, J Bowers, G Nichols,
Officer: -Clerk Fiona Thornton.
CDC Cllr R Morgan
Glos CC Cllr S Hirst

Prior to the commencement of the meeting Councillors signed their Declaration of Office

19/097. Election of Chair

Cllr S Cooper was proposed by Cllr J Bowers and seconded by Cllr R Gale, with no other nominations
Cllr S Cooper was elected chair

19/098. Election of Vice Chair

Cllr J Bowers was proposed by Cllr S Cooper and seconded by Cllr R Gale, with no other nominations
Cllr J Bowers was elected vice chair.

19/099. Apologies for Absence

Cllr T Wooldridge

19/100. Declarations of Interest under the Localism Act 2011

None

19/101. Reports from Gloucestershire Councillors on matters relating to the Parish Cllr S Hirst

- Ashel Barn Junction is working better – Cllr G Nichols reported that the signage still requires finishing
- Grass Cutting – Cllr G Nichols asked when the grass cutting will be carried out. It was noted that Glos CC carry out 2 statutory cuts per year
- Ringways – early days of contract, so yet to see effectiveness of service
- Chesterton development in Cirencester – if this does not go ahead then the rest of the district will have to accommodate the number of houses.

19/102.Reports from CDC Councillors on matters relating to parish Cllr R Morgan

- Lib Dem party is now in control of CDC
- Decisions at the AGM were to increase councillor allowances by 25% and increase the size of the cabinet to 9 members
- He had listened to electorates dissatisfaction with the political process at present
- Valley Trading planning application at Babdown – he is fighting against this and asked this council for support in securing more information/data for public scrutiny
- Chesterton Planning development – forthcoming level of detail will illustrate impact

19/103.Reports from Parish Councillors on matters not on this agenda

Cllrs S Cooper and R Gale reported their attendance at the public meeting held 17th May 2019 regarding the planning application of Valley Trading at Babdown Airfield.

Other local parishes were in attendance along with local residents. There was overwhelming opposition to this application, and it was agreed that all parishes must raise awareness of this application. It was noted that this council along with councillors have lodged comments against the application. Cllr R Gale pointed out that another factor, in the effect on Kingscote, is this application's impact on increased traffic movements will only add to the exacerbation of residents trying to travel to Nailsworth, when the road is already blocked due to queuing traffic for the tip.

19/104.Confirm Minutes of meeting held on 8TH January 2019

Proposed by Cllr J Bowers and seconded by Cllr R Gale, agreed by all, the minutes were duly signed.

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19/105. Finance – Payment of accounts

- a) Council to formally minute purchase of defibrillators and associated costs, as agreed at minute item 18/081
- British Heart Foundation – one defibrillator £600
 - Wel Medical £1,705 – one defibrillator and 2 cabinets (gross £2,046)
 - Hewer – installation at Bagpath £396 (£475.20 gross)
 - Hewer – installation in phonebox £249 (£298.80 gross)
- b) Council to formally minute migration of website costs, as agreed minute item 19/092
- P Barnes – migrate website £300
 - P Barnes – annual maintenance fee 2018/19 £120
- c) Council to authorise payment of accounts
- Zurich Municipal - Insurance premium 2019/20 £716.15
 - F Thornton – Clerking fee £375
 - GAPTC – subscription 2019/20 £71.48
 - C Jacob – audit fees

Decision: proposed by Cllr S Cooper and seconded by Cllr J Bowers, agreed by all, the payments were approved.

19/106. Correspondence/Communication with Parish Council – previously emailed to councillors

- Public rights of way - Kingscote woods – request for modification order
- GCC Highways new way of working briefing info

19/107. Planning matters – applications for comment, notice of decisions

None

19/108. Council to certify themselves exempt from a limited assurance review under section 9 of the Local Audit (smaller authorities) Regulations 2015

Decision: proposed by Cllr J Bowers, seconded by Cllr R Gale, agreed by all.

19/109. Council to approve Section 1 Annual Governance and Accountability Return 2018/19

Decision: proposed by Cllr J Bowers, seconded by Cllr R Gale, agreed by all.

19/110. Council to approve accounts for the year ending 31st March 2019

Decision: proposed by Cllr J Bowers, seconded by Cllr R Gale, agreed by all.

19/111. Council to approve Section 2 Annual Governance and Accountability Return 2018/19

Decision: proposed by Cllr J Bowers, seconded by Cllr R Gale, agreed by all.

19/112. Council to agree and ratify following policies

- a) Standing orders
- b) Financial Regulations
- c) Complaints Procedure
- d) Risk Assessment
- e) GDPR – data breach policy, data protection policy, records retention policy, subject access request procedure

Decision: proposed by Cllr S Cooper, seconded by Cllr J Bowers, agreed by all.

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19/113. A4135 road junction at Ashel Barn – council to discuss

This was discussed at minute item 19/101 with Cllr S Hirst who has noted Cllr G Nichols comments regarding signage.

19/114. Help with our lifesaving missions in 2019 (application for funding from South West Air Ambulance Service)

It was agreed that no funds be awarded as this Council does not wish to support individual charities.

19/115. Traffic Regulation Order (TRO)

A local resident has brought to the attention of Council parking issues on the road by the Church; on the narrowest part of the bend by the Church. With the increase in Weddings and the associated traffic on weekdays as well as weekends, the Church has become a focal point for external visitors unfamiliar with the access requirements.

The local resident feels what is needed is a "no parking" and "no turning" restriction to address the problem.

Decision: This was discussed at great length but there was a general feeling that formal parking restrictions would be unpopular in the village. It was also noted that the junction at the telephone box was a problem too. The recently repainted white lines have helped.

Councillors asked Glos CC Cllr S Hirst his opinion and what options were available.

19/116. Items to report

(Items can be discussed but members can make no decisions)

- Traffic queuing on the roadway to access the tip is a real problem and danger
- Chesterton Development – if this does not go ahead then villages within the district will have to accommodate extra housing
- Councillors all wished to publicly express their gratitude to B Bennett and acknowledge his length of service as a parish councillor; he stepped down at the last elections in May
- Council welcomed Cllr T Wooldridge to the parish council

19/117. Date of next meeting

9th July 15th October 4th February

Signed.....

Dated.....