

**Minutes of the Virtual  
Annual General Meeting of  
Kingscote Parish Council  
Held 4<sup>th</sup> May 2021 via Zoom**

Members present: - Cllrs S Cooper, G Nichols, T Wooldridge, R Gale, B Calland  
Parishioner: M Challis  
Officer: - Clerk Fiona Thornton.

**21/187.Election of Chair**

**Decision:** Cllr S Cooper was proposed by Cllr G Nichols and seconded by Cllr R Gale. With no other nominations Cllr S Cooper was elected as Chair.

**21/188.Election of Vice Chair**

**Decision:** Cllr T Wooldridge was proposed by Cllr S Cooper and seconded by Cllr G Nichols. With no other nominations Cllr T Wooldridge was elected as Vice Chair

**21/189.Apologies for Absence**

None

**21/190.Declarations of Interest under the Localism Act 2011**

None

**21/192.Confirm Minutes of meeting held on 18<sup>th</sup> March 2021**

**Decision:** Proposed by Cllr G Nichols and seconded by Cllr T Wooldridge, agreed by all, the minutes were approved

**21/193.Finance – Payment of accounts**

- F Thornton – Clerking fee £375
- GAPTC – subscription 2020/21 £70.85
- C Jacob – audit fees £60

**Decision:** proposed by Cllr S Cooper and seconded by Cllr T Wooldridge, agreed by all, the above payments were approved.

**21/194.Council to certify themselves exempt from a limited assurance review under section 9 of the Local Audit (smaller authorities) Regulations 2015**

**Decision:** Proposed by Cllr T Wooldridge and seconded by Cllr B Calland. Agreed by all.

**21/195.Council to approve Section 1 Annual Governance Statement 2020/21**

**Decision:** Proposed by Cllr R Gale and seconded by Cllr G Nichols. Agreed by all.

**21/196.Council to approve accounts for the year ending 31<sup>st</sup> March 2021.**

**Decision:** Proposed by Cllr S Cooper and seconded by Cllr B Calland. Agreed by all.

**21/197.Council to approve Section 2 Accounting Statements 2020/21**

**Decision:** Proposed by Cllr S Cooper and seconded by Cllr T Wooldridge. Agreed by all.

**21/198.Council to note annual internal audit report 2020/21**

Noted

**21/199.Items to report.**

- Cllr S Cooper updated Council as to the advertising for the vacancy of Clerk. To date one person has expressed an interest
- Annual Parish Meeting to be held **29<sup>th</sup> June 2021 7.30pm at Home Farm.**
- Cllr S Cooper to contact GAPTC regarding recruitment process of Clerk.
- Handover from current Clerk to be arranged.
- Cllr B Calland wished to know procedure for bringing items before Council.

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- Bagpath Common – Cllr B Calland wished to know if there were to be a public meeting so residents would know what was due to happen regarding tree felling. Cllr T Wooldridge advised that this had been previously agreed. Autumn 21 timing for felling works to take place.
- Bagpath Church – Cllr B Calland reported concerns regarding its current condition.
- BT/Gigaclear – Cllr G Nichols raised questions as to why both parties were digging in Kingscote.
- Cllr S Cooper, on behalf of Council, thanked the Clerk for her services.

Signed .....

Date .....