

Kingscote Parish Council – AGM

Parish Council AGM Minutes - Tuesday 16th May 2023

Meeting commenced: 8.25 pm

Meeting concluded: 9.30 pm

Minutes recorded by Parish Clerk Mr. Simon Hale.

Present: Cllr. Tony Wooldridge (Chair); Cllr. Beth Calland (Vice-Chair); Cllr. Richard Gale; Cllr. Steve Tattersall; Cllr. Steve Teague. And several members of the public.

Prior to the commencement of the meeting, all councillors signed the Declaration of Acceptance of Office and

- 23.34** Councillor Tony Wooldridge was duly elected as Chair of the Parish Council and signed the Declaration of Acceptance for the role, witnessed by the Proper Officer (Parish Clerk).
- 23.35** Councillor Beth Calland was duly elected as Vice-Chair of the Parish Council and signed the Declaration of Acceptance for the role, witnessed by the Proper Officer (Parish Clerk).
- 23.36** Mr. Graham Nichols offered apologies for non-attendance
- 23.37** There were no Declarations of Interest under the Localism Act 2011.
- 23.38** Council resolved to approve the minutes of Kingscote Parish Council AGM held on 18th May 2022
- 23.39** **Finance**
- 23.39.1 Council resolved to approve an amendment to the 2022 / 2023 Annual Accounts Cashbook, now showing detailed VAT expenditure breakdown.
- 23.39.2 Council resolved to approve the Bank Reconciliation for 2022/2023.
- 23.39.3 Council resolved to approve 'Certificate of Exemption AGAR 2022-23 Form 2' to certify Council as Exempt from a Limited Assurance Review under Section 9 of the Local Audit (smaller authorities) Regulations 2015.
- 23.39.4 Council resolved to approve the 'Annual Governance Statement 2022-23'. Section 1, Annual Governance and Accountability Return.
- 23.39.5 Council resolved to approve the 'Accounting Statements 2022-23'. Section 2, Annual Governance and Accountability Review.



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- 23.39.6 Council resolved to approve the Annual Accounts Summary 2022-23.
- 23.39.7 Councillors noted the Notice of Electors Rights dates which shall run from 5th June to 14th July 2023 inclusive.
- 23.39.8 Council agreed to review the Asset Register at the next Council meeting.

23.40 Planning

- 23.40.1 **Consider new planning application – 23/01315/FUL** Calcot Cottage, Calcot, Kingscote, Tetbury, GL8 8HY.
Single storey extension to rear of property.
Parish Council notified as Statutory Consultee - 4th May 2023
No comments in relation to this application.
- 23.40.2 From original minute of 23.27.1 Councillors to give update regarding application 23/01064/CLOPUD at Jandacott, Bagpath, Tetbury. GL8 8YG.
Local parishioners have made their own representations in respect of this application and the PC have no further observations at this time

The Parish Council has been made aware of serious concerns from some parishioners who live in the immediate vicinity of the area of this proposed activity. These individuals are believed to have made their own representations to the CDC Planning Department. The Parish Council resolved to request a formal site visit from a CDC Planning Officer and for the Planning Officer to take careful consideration of all views of interested parties before any planning decision is made. Clerk to submit a relevant update to the CDC Public Access Planning System.

23.41 Defibrillator

- 23.41.1 Council noted 3 pairs of pads have been purchased for £165 + £33.00 vat which the clerk will need to reclaim.
- 23.41.2 Council resolved to delay purchase of new batteries as they are not currently needed.
- 23.41.3 Council resolved to defer a vote on registering both defibrillators on the National Network until the next meeting when device management and maintenance issues could be considered and decided upon.



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- 23.41.4 Councillors Tattersall and Calland volunteered to take responsibility for checks on the Kingscote and Bagpath defibrillators respectively. Councillors to attempt to recruit local volunteers as 'Defibrillator Guardians' to assist with the as yet to be determined maintenance routine.
- 23.41.5 Lead defib' Councillors and Clerk to consider maintenance regime options and bring recommendations to the next meeting for consideration. Weekly checks to be facilitated by lead Councillors will take place in the interim and details will be sent to the Clerk to maintain a central record.


23.42 Updates

- 23.42.1 Highways update.
Cllr. Teague to research price and size options for new salt-bins in Hazelcote Lane and Bagpath and consider options with Cllr. Calland for presentation at the next PC meeting. Cllr Teague also to contact GCC Highways Department to inform them of the proposed position of the salt-bin in Kingscote and obtain their permission for placement.

23.43 Meeting dates for the next year

- Tuesday 11th July
- Tuesday 26th September
- Tuesday 5th December
- Tuesday 13th February 2024
- Tuesday 23rd April 2024
- Tuesday 7th May 2024 - AGM of the Parish Council

Mr. Simon Hale
Parish Clerk & RFO


11 July 2023